

# Hatherleigh Festival Committee Meeting

Committee Meeting Minutes (*draft to be approved*)

**Date and place of Meeting:** 16<sup>th</sup> May 2018, 8pm at The George.

**Committee Members Present:** Steve Attfield, Steve Carter, Alan Durrant, Meg Hansen, Joe Picarella, Chris Sivyler, Ben Whiting. Josie Lloyd.

1. **Apologies for Absence**

Sally Vik, Neil Price, Luppo Diepenbroek, Gemma Denham, Ben Bailey, Monica Jones.

2. **Minutes of the previous meeting for approval**

Minutes of the previous meeting were approved as accurate.

3. **Matters arising from the previous minutes:**

Alan confirmed Donation Letters now sent out. Chair reported arm bands now in hand. Ben W has produced 25 geese! Meg reported Waitrose letter sent off. Chair reported Hatherleigh Players will be performing 'The Vicar of Dibly' on Wed 18<sup>th</sup> July in the Church. Chair reported 'ticketed events' now mostly sorted / in hand. Chair reported website now updated.

4. **Officers' Standing Reports** with discussion and actions arising

The Chair reported:

- a) £115.20 to be paid to the Community Centre for damage done to ceiling tiles.

**Treasurer's Report**

Nothing to report.

**Secretary's Report**

Nothing to report.

5. **Main Festival Event** (Thursday 19<sup>th</sup> – Sunday 22<sup>nd</sup> July 2018)

- a. Jo reported £30 needed for nets for school to do house decorations.
- b. **ACTION Chair Steve Attfield** to see if Holsworthy roller-disco is a feasible fund raiser for next year.

- c. **ACTION ALL** to make sure info on various events is sent to Chair by Friday 18<sup>th</sup> May.
  - d. **ACTION Chair** to send out programme info and brochure draft for EVERYONE to check for accuracy etc.
  - e. **ACTION Chair** to speak to Alan Beaman re exhibition at Commerce House.
  - f. Chair confirmed there will be a music concert on the Monday (23<sup>rd</sup>) in the Church.
  - g. **ACTION Chris** Sivyer to 'acquire' road signs, bollards etc.
  - h. **ACTION Alan** to send Josie details of Road Closure.
  - i. **ACTION Chair** (WORK ROTA) to create list of required jobs over the Festival period and times /number of people required.
  - j. **ACTION Alan** to send out Work Rota and record volunteers.
  - k. Geese: £12 each, to be sold at Salar Gallery and Paper shop (**ACTION Chair** to talk to Sally and Pheobe respectively). **ACTION Alan** to see if Cornucopia would also sell them for us. Two categories: Race Winner and 'Goosage'. **ACTION Alan** to design and print 500-1000 fliers for Goose Run, arrange distribution of fliers. **ACTION Meg** to photograph Goose and send image to Alan to use in flier.
  - l. **ACTION Chair** to speak to Monice re film at the George (possible Sat afternoon) to get details for programme.
  - m. **ACTION Chair** to speak to Luppo re: BBQ.
  - n. **ACTION Meg** to check on price for Hog Roast.
  - o. **Action Alan** to speak to Tom and Hannah at Cornucopia re Saturday afternoon/evening café, food etc.
6. A.O.B.  
None.

**Date of next meeting**

Thursday 14<sup>th</sup> June 2018 in The George (Function Room) 8pm.

The meeting ended at 9:05pm

End