

# Hatherleigh Festival Committee Meeting

Committee Meeting Minutes (*draft to be approved*)

**Date and place of Meeting:** 16<sup>th</sup> January 2019, 8pm at The George.

1. **Apologies for Absence**  
Sally Vick, Ben Whiting.
2. **Committee Members Present:** Greg Bushell, Steve Carter, Chris Sivyler, Monica Jones, Steve Attfield, Alan Durrant, Paul Flowers, Alan Beaman, Joe Picarella, Josie Lloyd, James Simpson, Luppo Diepenbroek.
3. **Minutes of the previous meeting for approval**  
Minutes of the previous meeting were approved as accurate.
4. **Matters arising from the previous minutes:**  
**ACTION Chair** to follow up on workshops. Note: Isabella (??) is happy to run a workshop. **ACTION Greg** to speak to Ben Whiting about sound kit for Thursday and Sunday (Note, Phil the sound guy will be doing Friday and Saturday and between Ben, Greg and James Simpson there should be enough kit for Thursday and Sunday). Josie reported planning for bands was progressing well (bands will be added to draft programme on our G Drive).
5. **Officers' Standing Reports** with discussion and actions arising
  - a. **The Chair reported:**  
The Chair welcomed James Simpson to the meeting in the role of Food Coordinator. James will be exploring and arranging for foods for sale.  
  
**Treasurer's Report**  
**ACTION Paul** to follow up with Gemma on change of signatories for bank account.
  - b. **Secretary's Report**  
Nothing to report.
6. **Agenda Items**

Planning for 2019:

- **ACTION Chair** to follow up on Ben May.
- **ACTION Chair** to ask Elladie if she can do a dance performance.
- **ACTION Alan D** to follow up on bird boxes for craft tent.
- **ACTION Alan D** to ask at prison if there is a 'prisoners art' person for exhibition, possible at Commerce House?
- **ACTION Alan D** to add to programme, it was agreed we should have BBQ on Friday and Saturday night. **NOTE James** the meeting agreed we would have tea and scones 'Mad Hatters Tea Party' after the Hat parade.
- **ACTION Chair** to follow up on 'Entertainingly Different'.
- Steve Atfield reported all in hand for DJ sets on Thursday and the meeting agreed that DJ interludes between bands was desirable and Steve Atfield agreed to coordinate this **ACTION Steve Atfield**.
- In her absence, the meeting asked that Sally speaks to the new Vicar re United Churches Service Sunday AM **ACTION Sally**.
- Sunday PM **ACTION Greg** to coordinate Open Mic 'Chill' event in square (Josie suggested 15-minute slots) if he is able to.
- Re BBQ Sunday, (**NOTE James**) the meeting thought this could be decided on the weekend dependent on whether we have food remaining, weather, numbers and energy levels!
- **ACTION Committee**, do we want to have straw bales again?
- **ACTION everyone** who can help, Ben W has kindly agreed to make some space to accommodate Festival equipment (gazebos etc.) could one or two people assist in sorting this kit out and at that point, can we get returned any kit you have (dixies etc.).
- The Chair also suggested we might want to buy a new pop up gazebo as we did last year to replace worn out non- pop-ups.

7. A.O.B.  
None.

**Date of next meeting**

TBC by email (**ACTION Alan D**)

The meeting ended at 9:00pm