

Hatherleigh Festival Committee Meeting

Committee Meeting Minutes

Date and place of Meeting: Thursday 23rd may 2019, 8pm at The George.

1. **Apologies for Absence**

Alan Beaman

2. **Committee Members Present:** Steve Carter, Monica Jones, Alan Durrant, Joe Picarella, Luppo Diepenbroek, Greg Bushell, Chris Sivyer, Paul Flowers Sally Vick, James Simpson and Josie Lloyd.

3. **Minutes of the previous meeting for approval**

Minutes of the previous meeting were approved as accurate.

4. **Matters arising from the previous minutes:**

Bales in hand. Alan will make up 10 benches. Band contracts in hand. Toilet cleaning arranged. Hat flier printed.

ACTION Greg to speak to Players re technical kit required for concert **ACTION Monica** to get Players contact details to Greg.

5. **Officers' Standing Reports** with discussion and actions arising

a. **The Chair reported:**

Re T shirts, meeting agreed to get 20 T-shirts printed for helpers. Programme in progress (draft shown at meeting). Chair reported Ady again this year has made a donation to the festival of £750.00.

b. **Secretary's Report**

Alan confirmed that:

- Road Closure paperwork completed and permission from Devon CC received.

c. **Treasurer's Report**

Paul reported he has updated the sponsors letter and this will go out shortly **PAUL NOTE** not to Michael Morpurgo or Mike and Di Stamp.

6. Agenda Items

Planning for 2019:

- Meeting agreed 1000 wristbands this year;
- Confirmation received that Community Centre is booked;
- Josie confirmed all in hand with Eco event in the Church, it will run 10-4pm;
- Debbie LT doing an exhibition at Jane's Pottery along with the Hatherleigh Makers;
- Josie and Greg confirmed bands organised **ACTION Greg** to get letters out to bands;
- **ACTION James** to speak to guys proising to do South African sausages that they could have either or both Thursday night and Sunday afternoon;
- Monica said we would need 4-5 helpers Sat PM for indigo workshop and one other Workshop **ACTION Alan** to add to volunteer rota;
- Chair confirmed Marquee booked;
- **ACTION Alan** to contact Ben W to see if Phil the sound guy s booked;
- **ACTION Alan** to email Paul toilet lady details and cost so cheque can be raised;
- Chair suggested we do not buy another gazebo as previously discussed at the moment, the meeting concurred.

7. A.O.B.

None.

Date of next meeting

Wednesday 19th June, 8:00pm, at THE GEORGE HOTEL

The meeting ended at 8:55pm