

# Hatherleigh Festival Committee Meeting

Committee Meeting Minutes (*draft to be approved*)

**Date and place of Meeting:** 14<sup>th</sup> June 2018, 8pm at The George.

**Committee Members Present:** Steve Attfield, Steve Carter, Alan Durrant, Meg Hansen, Monica Jones, Josie Lloyd, Joe Picarella, Chris Sivyer, Ben Whiting.

1. **Apologies for Absence**

Luppo Diepenbroek, Gemma Denham, Ben Bailey,

2. **Minutes of the previous meeting for approval**

Minutes of the previous meeting were approved as accurate.

3. **Matters arising from the previous minutes:**

Joe reported 3 shop windows now confirmed dressed s chemist, hardware shop and Bakers. Chair reported we have gone for fabric wristbands selling for £2.50 prior to draw, with £100.00 prize. Draw at 10pm Saturday night.

4. **Officers' Standing Reports** with discussion and actions arising

The Chair reported:

- a) Sponsorship had gone well. Moor Management Committee have paid for marquee hire. No pizza at Storytelling. Alan and Chair attended SeaMoor Lotto meeting and registered the Festival. Details at:  
<https://www.seamoorlotto.co.uk>

**Treasurer's Report**

Nothing to report.

**Secretary's Report**

Nothing to report.

5. **Main Festival Event** (Thursday 19<sup>th</sup> – Sunday 22<sup>nd</sup> July 2018)

- a. The meeting reviewed the programme. Alan to send out for final checking **ACTION Alan.**
- b. A2 poster of Programme to go up in town **ACTION Chair.**
- c. **ACTION Alan** to pick up chalk boards from Josie and renovate.

- d. **ACTION Josie** to find other signage and give to Ben W to renovate.
  - e. **ACTION Chair** to find banners and give to Ben W to renovate.
  - f. **ACTION Monica** to book out signs from Community Centre for exhibition.
  - g. **ACTION Alan** to get copy of programme to Ady and Christian.
  - h. **ACTION Alan** to check with Clare Tyson on loo cleaning.
  - i. **ACTION Josie** to talk to Jane to include pottery as an exhibition site and can Jane be our Goosage judge (with Briony?)?
  - j. **ACTION Chair** to ask Geoffrey Cleverden whether he would serve as judge again this year.
  - k. **ACTION Josie** to send Alan list of possible volunteers to contact.
  - l. **ACTION Alan** – get SeaMoor Lotto fliers sorted out.
6. A.O.B.  
None.

**Date of next meeting**

Wednesday 11<sup>th</sup> July 2018 in The George (Function Room) 8pm.

The meeting ended at 9:00pm

End